

August 29, 2008

Power of Preschool (PoP) Evaluation Reporting Update FY 07-08

This notice provides PoP counties with updated evaluation reporting and data collection information and tools for Fiscal Year (FY) 2007-08. The deadline for PoP reporting is November 1, 2008, however, we appreciate your assistance in sending us the information before **September 30, 2008**.

Reporting Tool

First 5 California will now collect PoP evaluation report data through the Web-based reporting system. Users will have the ability to save, print and submit data up to the November 1, 2008 due date. You can access this online system at <https://services.ccfca.gov/AnnualReports/>.

System Access

First 5 California will assign PoP counties a user name and password to gain access to the new reporting system and the PoP forms. Executive directors must send an e-mail to evaluation@ccfc.ca.gov with the name, phone number and e-mail address of all PoP staff that should have access to the Web-based forms.

Report Training

Training for the new Web-based PoP reporting will be held on Tuesday, August 26th in a virtual training format using Go To meeting software. This training will focus on how to access the new forms and how to complete the PoP report.

Desired Results Development Profile - Revised (DRDP-R)

PoP counties are required to report DRDP-R data for 2007-08. Counties may collect DRDP-R data using scannable forms available for order at www.First5eval.com. These forms allow counties to record details of their DRDP-R data.

Additional Reporting Reminder

Counties are also required to include PoP data in their annual County Demographic Worksheet (AR-2) as part of their county Annual Report. Additional information regarding the AR-2 form is in the Annual Report guidelines on pages 14 - 15: <http://www.first5eval.com/PDF/0708reporting/0708%20Guidelines%20070208.pdf>

Resources

The following PoP reporting documents are on First 5 California's evaluation Web site, www.First5eval.com:

- PoP Evaluation and Data Collection Reporting Handbook
- Web-Based Reporting Form User Access Instructions
- Evaluation Questions and Data Collection Plan for FY 2007-08
- Clarification of Data Collection Requirements for FY 2006-07
- Scannable DRDP-R Forms